



# City of Concord, NH

Engineering Services Division  
City Hall, 41 Green Street  
Concord, NH 03301  
Tel: (603) 225-8520  
Fax: (603) 230-3630  
engineering@concordnh.gov

# Excavation Permit Application

Minimum of **Four (4)** Working Days Required for Approval  
Emergency Permits must be obtained next business day  
**EXCAVATIONS ARE NOT PERMITTED FROM 11/15 – 04/15**

**A Parking Permit must be obtained for all metered and time restricted parking spaces affected by the encumbrance. The parking space fee is \$15 per space per day. Parking Permits can be obtained from the Concord Police Department (Parking Enforcement) at 35 Green Street, Concord, NH 03301 (603) 225-8640.**

### Applicant: Fill out sections 1 – 4 only

### City Use

1. Applicant Name: \_\_\_\_\_  
 Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Contractor: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Email: \_\_\_\_\_  
**24 HR EMERGENCY TELEPHONE:** \_\_\_\_\_

2. **DIG SAFE #:** \_\_\_\_\_ (888-344-7233)  
 Effective Date: \_\_\_\_\_ (72 hour notice required for Dig Safe)  
 Insurance Certificate #: \_\_\_\_\_  
 Insurance Agency: \_\_\_\_\_  
 Permit Bond #: \_\_\_\_\_  
 Bond Agency: \_\_\_\_\_  
 Bond Issue Date: \_\_\_\_\_ Bond Expiration Date: \_\_\_\_\_

3. Excavation Location: \_\_\_\_\_  
 Scheduled Start Date: \_\_\_\_\_ Complete: \_\_\_\_\_  
 Temp. Patch Date: \_\_\_\_\_  
 Excavation Type:  Open Cut  Other: \_\_\_\_\_  
 Excavation Size: L(ft) \_\_\_\_\_ W(ft) \_\_\_\_\_ A(sf) \_\_\_\_\_ D (ft) \_\_\_\_\_  
 Pavement/Roadway Area Impacted (sf): \_\_\_\_\_  
 Infrastructure/Sidewalk Area Impacted (sf): \_\_\_\_\_  
 Parking Permit Required (a parking permit is required for impacts to metered or time restricted parking spaces)  
 Purpose of Excavation:  
 Water  Sewer  Storm Sewer  Telephone  
 Gas  Electric  Other: \_\_\_\_\_  
 Type of Work:  New Construction  Alteration  Repair/Replace

Permit #: \_\_\_\_\_  
 Approved By: \_\_\_\_\_  
 Approval Date: \_\_\_\_\_  
 Expiration Date: **30 Days from Approval Date**  
 Project Name: \_\_\_\_\_  
 Conditions: \_\_\_\_\_

### Fees:

New Permit  Renewal  
 Administration and Inspection Fee: \$ \_\_\_\_\_ 220.00  
 (Non-Refundable)  
 Street Damage Fee: \$ \_\_\_\_\_  
 \_\_\_\_\_ sf x \$5.00/sf  
 Infrastructure Damage Fee: \$ \_\_\_\_\_  
 \_\_\_\_\_ sf x \$2.50/sf  
 Pavement Life Reduction Factor: \$ \_\_\_\_\_  
 <2 yrs old: 3 x Street Damage Fee  
 2-5 yrs old: 2 x Street Damage Fee  
 >5 yrs old: no pavement life reduction factor  
 Pavement Age: \_\_\_\_\_  
 Sub-total: \$ \_\_\_\_\_  
 Previous Payments: \$ \_\_\_\_\_  
**Total Due:** \$ \_\_\_\_\_

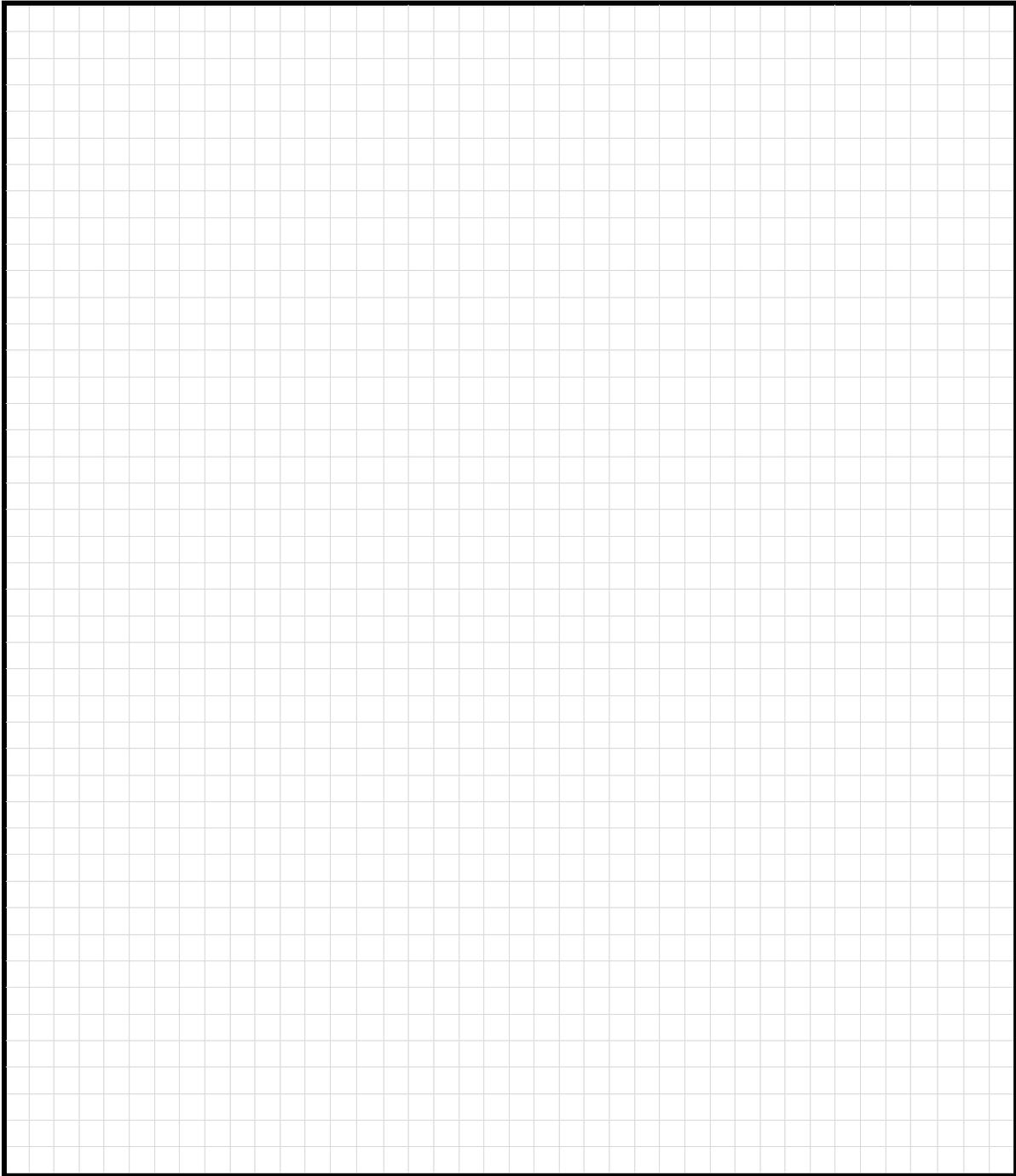
Date Paid: \_\_\_\_\_  
 Form of Payment: \_\_\_\_\_  
 Receipt #: \_\_\_\_\_

Field verification of excavation size: \_\_\_\_\_  
 Additional Fees: \$ \_\_\_\_\_  
 Final Approval: \_\_\_\_\_  
 Date: \_\_\_\_\_

4. By undersigning this application, the Applicant acknowledges that he/she has read and hereby agrees to abide by the City of Concord's General Permit Conditions and Construction Requirements, Code of Ordinances, Title 1, General Code, Chapter 5, Public Works, Article 5-1, Highway and Sidewalks – Ordinance No. 2766 and to any other ordinances, special conditions, restrictions, and regulations that may be imposed by the Engineering Services Division.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sketch location of excavation (incl. dimensions and affected parking spaces) in the box provided below.



**Please indicate NORTH by placing N on star point**

