



City of Concord, NH
 Engineering Services Division
 City Hall, 41 Green Street
 Concord, NH 03301
 Tel: (603) 225-8520
 Fax: (603) 230-3630
 engineering@concordnh.gov

Excavation Permit Application

Minimum of **Four (4)** Working Days Required for Approval
 Emergency Permits must be obtained next business day

EXCAVATIONS ARE NOT PERMITTED FROM 11/15 – 04/15

Applicant: Fill out sections 1 – 4 only

1. Applicant Name: _____
 Company: _____ Phone: _____
 Address: _____
 City/State/Zip: _____
 Email: _____
 Contractor: _____
 Contact Name: _____ Phone: _____
 Address: _____
 City/State/Zip: _____
 Email: _____
24 HR EMERGENCY TELEPHONE: _____

2. **DIG SAFE #:** _____ (888-344-7233)
 Effective Date: _____ (72 hour notice required for Dig Safe)
 Insurance Certificate #: _____
 Insurance Agency: _____
 Permit Bond #: _____
 Bond Agency: _____
 Bond Issue Date: _____ Bond Expiration Date: _____

3. Excavation Location: _____
 Scheduled Start Date: _____ Complete: _____
 Temp. Patch Date: _____
 Excavation Type: Open Cut Other: _____
 Excavation Size: L(ft) _____ W(ft) _____ A(sf) _____ D (ft) _____
 Pavement/Roadway Area Impacted (sf): _____
 Infrastructure/Sidewalk Area Impacted (sf): _____
 Parking Permit Required (a parking permit is required for impacts to metered or time restricted parking spaces)
 Purpose of Excavation:
 Water Sewer Storm Sewer Telephone
 Gas Electric Other: _____
 Type of Work: New Construction Alteration Repair/Replace

4. By undersigning this application, the Applicant acknowledges that he/she has read and hereby agrees to abide by the City of Concord's General Permit Conditions and Construction Requirements, Code of Ordinances, Title 1, General Code, Chapter 5, Public Works, Article 5-1, Highway and Sidewalks – Ordinance No. 2766 and to any other ordinances, special conditions, restrictions, and regulations that may be imposed by the Engineering Services Division.

Applicant Signature: _____ Date: _____

City Use

Permit #: _____
 Approved By: _____
 Approval Date: _____
 Expiration Date: **30 Days from Approval Date**
 Project Name: _____
 Conditions: _____

Fees: (ALL FEES ARE NON-REFUNDABLE)
 New Permit Renewal

Tier 1 - Half-day Admin & Inspection at \$255/half-day:
 # of half-days _____ x \$255 = \$ _____

Tier 2 - Full-day Admin & Inspection at \$680/full-day:
 # of full-days _____ x \$255 = \$ _____

Tier 3 - Overtime Admin & Inspection for 4 hour min at \$100/hour plus each hour over 4 hours: \$400 +
 # of OT hrs over 4 hrs _____ X \$100 = \$ _____

Street Damage Fee: \$ _____
 _____ sf x \$5.00/sf

Infrastructure Damage Fee: \$ _____
 _____ sf x \$2.50/sf

Pavement Life Reduction Factor: \$ _____
 <2 yrs old: 3 x Street Damage Fee
 2-5 yrs old: 2 x Street Damage Fee
 >5 yrs old: no pavement life reduction factor
 Pavement Age: _____

SUBTOTAL: \$ _____
 Previous Payments: \$ _____
Total Due: \$ _____

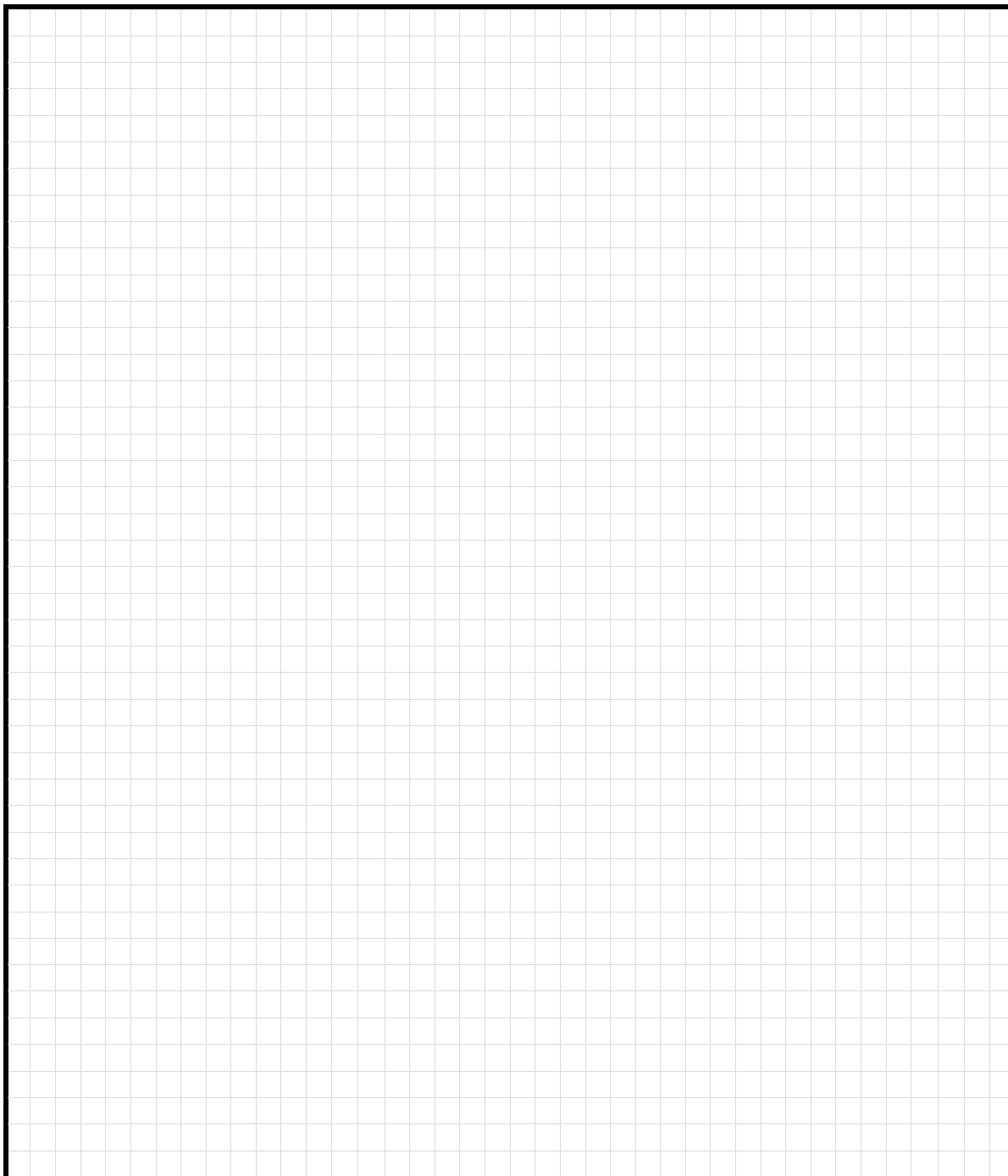
Date Paid: _____
 Form of Payment: _____
 Receipt #: _____

Field verification of excavation size: _____

Additional Fees: \$ _____
 Final Approval: _____
 Date: _____

A Parking Permit must be obtained for all metered and time restricted parking spaces affected by the encumbrance. The parking space fee is \$15 per space per day. Parking Permits can be obtained from the Concord Police Department (Parking Enforcement) at 35 Green Street, Concord, NH 03301 (603) 225-8640.

Sketch location of excavation
(incl. dimensions and affected parking spaces) in the box provided below.



Please indicate NORTH by placing N on star point

