

Ice Technician Operator

CITY OF CONCORD
CLASS SPECIFICATION

CLASS TITLE: ICE TECHNICIAN OPERATOR
DEPARTMENT: GENERAL SERVICES
REPORTS TO: Public Properties Superintendent

DATE: 07/10

JOB SUMMARY:

Performs a variety of skilled and semi-skilled duties to maintain city ice rink.

ESSENTIAL JOB FUNCTIONS:

Operates and maintains ice resurfacer equipment

Keeps maintenance logs up to date on ice resurfacer

Maintains refrigeration plant to include addition of materials (brine, refrigeration oil)

Performs minor maintenance to equipment and machinery of ice arena

Sets up and takes down dasher boards and glass

Assists in measuring and laying out ice installation

Assists in scheduling special events and making reservations for customer usage of arena

Collects admission fees for ice rental programs

Assists in snow removal to entrances/exits and walkways

Maintains arena to include sweeping, mopping, and buffing floors; vacuuming rugs, washing windows, replacing light bulbs, emptying trash, dusting furniture, and cleaning/sanitizing bathrooms and locker rooms

Refill bathroom supplies to include soap, paper towels, and toilet paper

Other duties as assigned by Supervisor

MATERIAL AND EQUIPMENT USED:

Ice resurfacer

Ice Edger

Snow blower

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

High School diploma or GED; and, a minimum of three years of experience performing skilled labor or trades work related to assignment; or, any combination of education, training and experience which provides the knowledge, skills and abilities required for the job.

Licenses and Certifications:

Valid New Hampshire Driver's License.

Red Cross First Aid Certification

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

Standard tools, methods, practices, and materials of ice maintenance, to include edging, dry planning, flooding low spots, filling holes and divots, and fixing hockey lines as needed.

Operation of power equipment and light to medium automotive and other equipment related to assignment.

General construction and/or maintenance methods and practices.

Skill in:

Operation of required tools and equipment.

Money handling, reconciliation of funds

Mental and Physical Abilities to:

Take and follow directions from supervisor.

Perform strenuous and routine work.

Deal courteously and diplomatically with the general public.

Read and interpret documents such as safety rules, operation and maintenance instructions, and procedure manuals.

Deal with problems involving few concrete variables in standardized and non-standardized situations.

Perform duties while standing walking, bending, crouching, or stooping.

Frequently lift light and occasionally heavy objects.

Climb ladders.

Use tools or equipment requiring a high degree of dexterity.

Distinguish between shades of color.

Working Conditions:

Work is performed in an ice arena where the employee may be exposed to cold temperatures.

Work exposes the employee to dust, dirt, grease, machinery with moving parts, contagious or infectious diseases, and irritating chemicals.

Work is performed in a noisy place.

The work may require the use of protective devices such as masks, goggles, hard hats, safety vests, safety boots or gloves.

This class specification should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this job. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible