

City of Concord Parks and Recreation Department

14 Canterbury Road, Concord NH 03301

www.concordparksandrec.com 603-225-8690



PARK BENCH DONATION INFORMATION & APPLICATION

- Once a completed application is received by Concord Parks and Recreation, it will be reviewed and the applicant will be notified (within 30 days) of the City's decision and park location. Staff will review possible locations with applicant
- Concord Parks and Recreation makes all final decisions, including but not limited to the location and style of the memorial bench.
- All inscriptions are subject to approval.
- Concord Parks and Recreation reserves the right to deem the bench unserviceable and remove as necessary.
- A check for the cost of the bench must accompany your completed application.
- Benches will be installed by City of Concord Parks and Recreation Department.

PRICING INFORMATION

- All donated benches are purchased from a City of Concord approved vendor
- No new benches allowed at White Park
- Benches cost \$1,300, which includes the bench, assembly and set-up
- Products arrive in 6-8 weeks, as all are constructed after the order is placed
- Installation will be seasonal/weather dependent

Example of type of bench you can choose from



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Applicants must fully complete the application and return the completed application to the City of Concord Parks and Recreation Department with full payment. Questions regarding Memorial Benches should be addressed to the Parks and Recreation Director, 14 Canterbury Road, Concord NH 03301 or recreation@concordnh.gov.

APPLICATION

Date: _____

Applicant's Name: _____

Address: _____

City/Town: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Requested Park Location:

1st Choice: _____

2nd Choice: _____

3rd Choice: _____

The City of Concord will determine the location of all benches; however, preferences will be taken into consideration.

Desired inscription (limited to 3 lines with 16 characters per line - including spaces):

Please make checks payable to **City of Concord** and mail/drop off checks, along with this form, to:
Concord Parks and Recreation Department, 14 Canterbury Road, Concord NH 03301