



# CITY OF CONCORD

CODE ADMINISTRATION

37 GREEN STREET ◊ CONCORD NEW HAMPSHIRE 03301 ◊ 225.8580 ◊ Fax 225.8586

## APPLICATION TO ERECT A TEMPORARY SIGN

Permit # \_\_\_\_\_

\_\_\_\_\_ Date of Placement

\_\_\_\_\_ Date of Removal

Message  
as it will  
appear  
on sign

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Owner's Name

\_\_\_\_\_ Address [include City/Town, State & Zip Code]

\_\_\_\_\_ Owner's Phone Number [work]

\_\_\_\_\_ Owner's Phone Number [cell]

\_\_\_\_\_ Location of Sign Placement [include Street & #]

X  
\_\_\_\_\_ Size of sign

\_\_\_\_\_ Total Square Feet

Is Sign:

- Affixed
- On Ground

To what will supporting members be fastened and secured:

\_\_\_\_\_

\_\_\_\_\_ Name of party erecting sign

\_\_\_\_\_ Address [include City/Town, State & Zip Code]

### **CONDITIONS OF PERMIT**

Portable sign not exceeding thirty-two [32] square feet in area shall be allowed provided that only one portable sign shall be placed on a lot at any given time, and no lot shall have portable signs placed upon it for more than a total of forty-five [45] days per calendar year. No portable sign shall be placed without a permit. A new permit shall be required and a new application fee charged for each different sign and for each fifteen [15] day period for the same sign. Each portable sign application shall specify the date of placement and the date of removal.

1. The Code Administrator or his authorized agent may revoke this permit at any time.
2. No portable sign shall be placed within the public right-of-way.
3. All signs must be constructed of materials and methods conforming to the minimum standards of the City of Concord Building Code.
4. All signs which are illuminated or supplied with electric power must be installed in accordance with the City of Concord Electric Code and shall require a separate electrical permit.
5. Sign Permits are not transferable in case of change of ownership, relocation or alteration of size or structure.

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Fee: \_\_\_\_\_