

**CITY OF CONCORD  
TRANSPORTATION POLICY ADVISORY COMMITTEE  
MINUTES OF December 16, 2021**

The Transportation Policy Advisory Committee (TPAC) met at 6:00 pm on December 16, 2021, in the Second Floor Conference Room, City Hall, 41 Green Street.

*Members Present:* Dick Lemieux (Chair), Councilor Todd, Councilor Rice-Hawkins, Gregory Bakos, Craig Tufts, Mayor Bouley

*Members Absent:* Councilor Rob Werner, Terri Paige

*Guests:* Ian McGregor, Matt Baronas

*City Staff:* David Cedarholm (City Engineer), Karen Hill (Transportation Engineer), Sam Durfee (Senior Planner)

**1. Call to Order**

The Chair called the meeting to order at 6:25 pm. Members and guests introduced themselves.

**2. Approval of Minutes**

*Approval of Minutes – September 30, 2021 and November 4, 2021*

The meeting minutes of September 30, 2021 and November 4, 2021 were approved as amended. Motion: Bakos. Second: Tufts. Abstain: Rice-Hawkins, Todd, Tufts. Unanimous.

**3. Public Comment**

Chair opened the meeting for public comment; no comments were presented.

**4. New Business**

**a. CNHRPC Presentation on Pedestrian Infrastructure Asset Data Collection.**

Matt Baronas, from the Central New Hampshire Regional Planning Commission (CNHRPC) presented a GIS Story Map on the City-wide data collected during the summer of 2021 on the condition of sidewalks. He explained that he used New Hampshire Statewide Asset Data Exchange System (SADES) criteria. Data collection included overall good-fair-poor determination, defects, curb type, buffers, measurables, and curb ramps.

Durfee mentioned that the data can be used to establish CIP 17 and also be coordinated with the Paving Program. It was also discussed that it could be used to determine ADA ramp spot improvements, prioritization, and specifying target

areas. Durfee confirmed that he can overlay the data with age, usage, population density information, public transportation, CIP projects, or even Safe Routes to School (SRS).

Mayor Bouley asked to expand the data collection to the west in the civic district area. Baronas and Durfee confirmed they could continue collection in the Spring.

**b.** *Discussion on FY23-32 CIP Priorities.*

Hill circulated a spreadsheet of current CIP projects. Hill asked committee members to rank projects in each category and send to her by January 20<sup>th</sup>. Discussion will continue at the next meeting.

**5. Old Business**

**a.** *Discussion surrounding neighborhood traffic and speed and cut through concerns.*

Hill shared the City's 2005 Traffic Management Policy and discussed that it could use an update. Tufts suggested taking a holistic approach. The potential for demonstration projects was introduced. Will need to coordinate with the CIP and paving projects. Mayor Bouley suggested hosting a series of neighborhood meetings similar to the approach that the Parking Committee took with the Narrow Streets effort. Councilor Todd volunteered to start in Penacook since there are a handful of streets coming up next year.

**b.** *South and South State Street status update.*

Hill mentioned that the Paving Project bids came in with a bid alternative price for the improvements. Staff is drafting a report to go to Council at the February City Council Meeting for a public hearing in March.

**6. Consent Reports**

**a.** *Acceptance of Subcommittee Minutes*

*i. TPAC-BP: None*

*ii. TPAC-PT: July 6, 2021 – Accepted by consent*

**7. City Council Meeting Update**

Council approved all parking recommendations proposed through the Narrow Streets Study.

**8. TPAC Referrals from City Council, Staff and Chair**

None.

**9. Status Report on Subcommittees**

**a.** *Public Transportation Committee (TPAC-PT), Terri Paige*

Paige absent. Hill provided a brief update stating that the subcommittee discussed the possibilities for micro-transit and taxi voucher expansion. Hill also

mentioned that CAT is allocating funds that were recently received through a grant. These funds will allow CAT to stay fare free through 2023. Mayor Bouley asked if the subcommittee is reviewing the Infrastructure Bill for potential funding of projects and improvements. He mentioned that the City could help access those dollars, stating that someone should be all over that as there are massive amounts of dollars available. Hill will discuss with Paige.

- b. *Traffic Operations Committee (TOC), Karen Hill*  
Hill shared the items from the November TOC meeting agenda. No further discussion.
- c. *Bicycle / Pedestrian Committee (TPAC-BP), Craig Tufts*  
Tufts discussed that the subcommittee is working on reviewing the upcoming Paving Program and coordination with CIP 17. The committee discussed the sidewalk priority list and limited funding and the potential need for increased funding in CIP 17. The subcommittee has ideas for new CIP projects, including Gully Hill. Tufts would like to discuss further and better plan for CIP 17 in the future. Mayor Bouley expressed concerns with adding new sidewalks when we have trouble maintaining the ones we have. Durfee reminded the committee that the priority list was developed with specific criteria to build sidewalks where they are needed the most.

## 10. **Staff Updates**

- a. *Storrs Street Extension (CIP 18)*  
No discussion.
- b. *Whitney Road / Hoit Road Intersection (CIP 30)*  
The City's contractor, FL Merrill has the small roundabout on Whitney Road operational and continue to work on slopes and drainage improvements in NHDOT ROW for now. They will complete the small roundabout and begin work on the large roundabout in the spring.
- c. *Merrimack River Greenway Trail (CIP 543)*  
The City has authorized application of two EDA grants, one for Terrill Park expansion and one for the boardwalk section of the trail.
- d. *Langley Parkway Phase 3 (CIP 40)*  
Mayor Bouley discussed the growth in Wards 1,2, and 10 and the increase in delay on routes to the hospital.
- e. *Loudon Road Bridge (CIP 588)*  
Cedarholm informed the committee that the project is proposed to be funded through the NHDOT Ten Year Plan (TYP).

**f.** *I-93 Bow-Concord*  
City and State recently met to discuss a path forward.

**11.** *Other Discussion Items*  
A brief discussion was held on the status of the Transportation Master Plan update. Durfee mentioned it will move forward once the zoning update is complete.

**12.** *Adjourn*  
Meeting adjourned at 8:35 pm by unanimous consent.

**13.** *Upcoming Meeting Dates*  
January 27, 2022  
February 24, 2022