

**City of Concord Recreation and Parks Advisory Committee  
Meeting Minutes from Nov, 2018 Meeting**

**Committee Members:** Nick Kotkowski, Althea Barton, Sarah Ward, Chiara Dolcino, Marilyn Frazer, City Councilor Gail Matson, City Councilor Candace White Bouchard.

**Guests:** Major Jim Bouley, Jessica Livingston and Ghana Sharma

**Staff Members:** Parks and Recreation Director, David Gill and Heather Shank, City Planner

Meeting was called to order at 5:40 pm by Candace White Bouchard and she asked everyone to introduce themselves.

Candace made a motion to accept minutes from October meeting, second by Chiara Dolcino, approved.

**New Business:**

**Referral from City Council – Citizenship Classes**

David welcomed Ghana Sharma and Jessica Livingston. David distributed a copy of the letter from Ghana requesting a meeting location for their citizenship classes on weekends. Jessica thanked the committee for having them and reviewed their needs. They currently do not have a space to hold their Saturday and Sunday morning citizenship classes. At this time, they have 15-17 adult students and typically meet both weekend mornings from 7:00 am to 9:30 am. Ideally they need a meeting location on the heights due to easy access and transportation needs.

Candace asked David what the regular weekend hours of operation are and what rental rates are for a program room. David indicated the new center is open on Saturdays from 8 am to 4 pm and currently Sundays from 9 am to 3 pm, he indicated the room rental rate is \$45 an hour for residents. Jessica indicated the group currently does not have any funds to pay rental rates however, will be able to work around when then center is open.

Mayor Bouley indicated that it would be helpful if a donor came forward to pay for the rental fee for the first couple of months while the group looks for options. Jim asked what the rental fee would be for 5 months at 4 hours a weekend. The month fee would be \$720.00 a month or \$3,600.00 for the 5 months. Mayor Bouley liked the idea of a donor coming forward to pay the rental rates.

Chiara made a motion to have the group have their meeting at the community center as long as they do so during regular operating hours and they pay the regular rates. The motion was seconded and approved .

**Capital Improvement Plan (CIP)**

David passed out a copy of the CIP for all parks and recreation areas in the City. He asked committee members to take a look at the information and be ready to begin reviewing at the December meeting. David highlighted the FY2019 projects that are funded and will need to look at FY20 and beyond.

## **Winter Operations Review**

David reviewed the winter outdoor recreation opportunities the department is involved in.

As cold temps arrive the department will maintain outdoor skating areas at White Park, Rollins Park and Beaver Meadow Golf Course. Also, when there is enough snow, the department staff maintains the cross country ski trails at Beaver Meadow Golf Course. There are two new ski trails added to the course with over 10K of groomed cross country ski trails. Ice conditions and ski conditions will be updated on the department's web site and social media sites.

David also mentioned due to the hard work by Laura Bryant, we will host several cross country ski races at the course this year. One will be a youth Bill Koch Ski race, one with Concord High School and possibly one with Rundlett Middle School. We are all hoping for a good snowy winter!

Meeting was adjourned at 6:50 pm

Respectfully submitted by  
Parks and Recreation Director, David Gill