



CITY OF CONCORD
NEW HAMPSHIRE
Community Development Department
Engineering Services Division

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Edward L. Roberge, PE
City Engineer

CITY OF CONCORD
POLES AND WIRES COMMITTEE

APPROVED MEETING MINUTES

SEPTEMBER 20, 2013 – 2:00 PM
2ND FLOOR CONFERENCE ROOM, CITY HALL

ATTENDEES

Ed Roberge, City Engineer
Chip Chesley, Director, General Services
Steve Henninger, Assistant City Planner
Paul Gendron, City Surveyor

CALL TO ORDER

Ed Roberge called the meeting to order and stated that Gloria McPherson is not in attendance. He stated that there was a quorum with him and Chip Chesley.

APPROVAL OF 4/5/13 MEETING MINUTES

Mr. Roberge opened the item. Mr. Chesley moved to approve the 4/5/13 Poles and Wires Committee meeting minutes. Seconded by Mr. Roberge. The motion to approve the minutes was unanimously approved.

Mr. Roberge asked Paul Gendron to briefly outline the agenda.

PRELIMINARY / FINAL APPLICATIONS

FINAL APPLICATIONS

1. Unitil Energy Systems, Inc. and Fairpoint New England, Inc. , Request for Licensure of one (1) new pole on Little Pond Road, within a City Right-of-Way.
Little Pond Road.

Mr. Gendron indicated that he had spoken with Ray Lepage of Unitil after the agenda was finalized, and was told that the proposed location of the pole had been changed to a location closer to the pole to be replaced, therefore a license was not needed and no action by the committee was necessary. He explained that a new pole was being placed in Little Pond Road to service the new construction on Samuel Drive.

Mr. Roberge asked if the service connection for the new house is aerial or underground. Mr. Gendron stated that he did not know. Mr. Roberge stated that an aerial connection would not be consistent with the City ordinance and therefore would not be allowed. He also stated that he believed that Samuel Drive had underground utilities, and questioned whether there would be utilities available at the lot corner for the house. Steve Henninger also stated that the subdivision required underground utilities. Mr. Gendron stated that he would contact Mr. Lepage to further discuss the issue. He also stated that he would review the subdivision and utility plans approved by the Planning Board to ascertain the proposed service connection, and would report back to the Committee at the next meeting.

2. segTEL, Inc., request for licensure of attachments to and utilization of an existing pole within North State Street, all within a City right-of-way.
North State Street.

Mr. Gendron explained that the application is for an aerial installation from a pole at the Fire Headquarters and will connect with the cell tower. He indicated that he has spoken with Betty Hackett of segTEL and asked her to explain the purpose of the connection. Ms. Hackett had referred him to another person at segTEL, but that person had not communicated further explaining the purpose. Mr. Gendron recommended that the application be conditionally approved pending a formal explanation as to the purpose of the connection. Mr. Roberge asked if the connection was aerial or underground. Mr. Gendron stated that he had not heard back from segTEL about the purpose or how they wanted to connect. Mr. Roberge asked him to follow up with segTEL and to conduct a site visit to view whether other aerial utilities cross the site and connect to the tower. He asked Mr. Gendron to report back to the Committee at the next meeting.

OLD BUSINESS

1. New Hampshire Optical Systems, Inc., and Waveguide, Inc., request for licensure of attachments to and utilization of existing poles and underground conduit, all within the City right-of-way.
Pleasant Street.

Mr. Roberge opened the item. Mr. Gendron briefly explained that this item was related to the Waveguide project as approved by the Committee at its May 18, 2012, meeting.

Mr. Gendron stated that he had recommended that the committee conditionally approve the Fairpoint request subject to finalizing their paperwork and that he had recommended that the committee conditionally approve the Waveguide request subject to the completion of the Fairpoint paperwork, which were both approved by the committee.

Mr. Gendron stated that since the April 5 meeting, all of the paperwork had been finalized and recorded in the Poles and Wires records.

Mr. Roberge asked whether this information will be added to the Poles and Wires map of the City for assessing purposes. Mr. Gendron answered in the affirmative.

NEW BUSINESS

Mr. Henninger asked the Committee if it was aware of an FCC requirement that AT&T phase out its copper wires by the year 2020. No one on the Committee was aware of it. Mr. Gendron stated that he would conduct some research and look into it.

NEXT MEETING

Mr. Gendron noted that the next meeting is scheduled for December 13, 2013, at 2:00 PM.

ADJOURNMENT

There being no further items to discuss, Mr. Chesley made a motion to adjourn and was seconded by Mr. Roberge.