

ARENA ADVISORY MEETING MINUTES

Thursday March 24, 2016

Everett Arena 8:00 A.M.

Present: Dan Arndt, Nick Wallner, Councilor Gail Matson, Councilor Dan St. Hilaire, Arena & Properties Manager Jeff Bardwell, Public Properties Superintendent Jay Burgess
Absent: Gerry Blanchette, Mike Gfroerer, Chris Brown

Meeting called to order at 8:05 AM

Update on Study of Outside Renters

Dan St. Hilaire updated the committee on the status of the study. A committee will be formed by the mayor to look at all city park fees and use. Dan Arndt questioned if that study was to include fees inside the arena. Dan St. Hilaire said the study is just for fees outside. Discussion took place of park and arena lot use, the city is looking at revisiting the master plan for the park which may include a playing field etc. Jeff Bardwell updated the committee that a portion of the redevelopment money will be put in the arena CIP for FY18. The arena currently uses the area in front of the skate park for overflow parking for high school hockey games; hockey tournaments and shows during the spring and summer. Nick Wallner indicated a member of the arena advisory committee should be on the committee formed for the study.

Roller Skating

Jeff Bardwell updated the committee on the roller skating scheduled for June and July. Floor plan is in place as well as the program. The arena will also be reaching out to various groups for private rentals.

Arena CIP

Jeff Bardwell reported that the repairs done to the chiller in August 2015 was to buy the city time for a scheduled replacement. A scheduled replacement would take 14 weeks to complete which does not include the bid process which will add another four to six weeks. Had the arena opted to replace the chiller last August the process would have delayed opening until December 1st as a best case scenario. This would have resulted in a guaranteed revenue loss of 165,000 dollars and a potential additional 40,000 dollars from some groups that would have skated elsewhere for the season. Total potential loss was over 200,000 dollars. By repairing the arena was able to open as scheduled in September and not lose any of the above mentioned revenue.

The chiller was scheduled to be replaced in 2020 at which time it would be 20 years old. Staff swapped a CIP project from FY17 with the chiller from FY20, both are estimated at the same cost so there would be no additional impact to the arena proforma. Due to the 18 to 20 week time line the replacement would span two fiscal years with the work not being completed until September 2017.

Other

Jay Burgess updated the committee on a potential LED project at the arena. The proposal is still being studied by city administration and looking at what guaranteed savings are offered.

Meeting adjourned 9:00 AM

Respectfully Submitted

Jeffrey R. Bardwell
Arena & Properties Manager